U.S. Department
of Transportation

**United States
Coast Guard**

Commandant
United States Coast Guard

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COMDTINST 5272.1
15 MAR 1988

COMMANDANT INSTRUCTION 5272.1

Subj: Travel Order Number (TONO) Ranges for OG 90 and other funds used for Reserve training

Ref: (a)   COMDTINST M1000.6; Personnel Manual, Exhibit 4-D-3
        (b)   COMDTINST M1001.27; Reserve Administration and Training Manual, 5-G-18B(2)

1.   PURPOSE. This instruction establishes 13 TONO ranges to be used with Reserve training (OG 90) funds.

2.   DIRECTIVES AFFECTED. These changes supersede the appropriate sections of references (a) and (b) which will be changes in a future amendment.

3.   DISCUSSION. Four TONO ranges have been used for OG 90 funds in the past. However, to effectively automate and serialize the Reserve Duty Order issuing process in implementing the revised District Reserve Management Information System (DRMIS), additional specific TONO ranges are necessary.

4.   POLICY. Use the ranges of TONOs given below for the cost center indicated, substituting the last digit of the fiscal year for "X". (Example: X = 8 for FY 1988.)

COST CENTER		USED FOR	RANGE
87206	-	Reserve Staff Travel	X09601 - X09999
87216	-	Appropriate Duty and Inactive Duty For Training (Travel Only)	X06301 - X06999

4.   (cont'd)

COST CENTER		USED FOR	RANGE
87217	-	2ND QUARTER ADT	X01001 - X01999
87217	-	3RD QUARTER ADT	X02001 - X03599
87217	-	4th Quarter ADT	X03601 - X04799
87218	-	Special Active Duty Training (SADT) Instructor/Administrators (I/A's)	X07601 - X07999
87219	-	SADT - Rear Admiral Duty	X04801 - X04999
8722	-	SADT - Other (Including District Inspector/Command Enlisted Advisor Duties)	X07001 - X07599
87221	-	SADT - Readiness Exercises	X05001 - X05999
87235	-	SADT - Volunteer Training Unit, Individual Ready Reserve, Federal Emergency Management Agency - Individual Mobilization Augmentees	X06001 - X06299
87300	-	Initial Active Duty Training (IADT) RK Phase II Training	X08001 - X08999
xxxxx	-	Temporary Active Duty (TEMAC) (Active Duty OPFAC Used for xxxxx)	X09001 - X09599

   a.   Use only one OG 90 cost center for accounting data for each TONO. This includes duty for I/A's which could formerly be split between 87217 and 87218. Use only 87218 for I/A's; if part of the duty fulfills the reservist's annual training, so state in the remarks section of CG-4436B (Reserve Orders and Pay Voucher).

   b.   TONOs for I/A's, RK Phase II training and SADT paid for by Commandant, will be assigned by Commandant (G-RST) utilizing the appropriate TONO ranges specified above.

   c.   TONOs for TEMAC, which is obligated against OE funds (OG's-01, 20, and 30), will be assigned by the administrative target unit (ATU) paying for the travel portion of the duty and will reflect that ATU's accounting data. Coordination with the funding ATU is required to ensure the same TONO's are not used more than once.

5.   ACTION. District commanders who issue TONOs for Reserve training and TEMAC purposes shall use TONOs in the ranges specified in this instruction.

                              P. A. Walling
                        CHIEF, OFFICE OF READINESS
                           AND RESERVE